## Habits for Effectiveness

## **OVERVIEW**

This programme help individuals & leaders to be more effective in their personal & professional world. By applying specific techniques mentioned in this programme, participants yield greater productivity, improved communication, increased influence, strengthen relationship and focus on critical priorities. It is about making people effective.

## **PROGRAMME DURATION**

Ideal for 2-days (9:30 AM to 5:30 PM)

## **LEARNING OBJECTIVE**

- How to improve focus, communication, and balance for yourself and for your organisation.
- How to develop professional relationship for productive collaboration.
- The importance of responsibility, accountability, and commitment.
- Skills for increasing productivity by staying focus on the right thing.



